

## **Motion for Instituting a Certification Program for PASER Raters**

This motion was taken from the recommendations section of the report “*Recommendation on PASER Data Collection Certification*” submitted to the Transportation Asset Management Council (TAMC) June 30, 2011.

### **MOTION**

#### *PASER Certification Eligibility Requirements*

To be considered a candidate to take the PASER certification exam the individual must meet the following criteria:

- 1) All candidates: Six or more years (not including 2012) of attendance of TAMC PASER onsite training as verified through the Center for Technology & Training (CTT) records.
- 2) Candidates that are civil engineers: five or more years (not including 2012) of attendance of TAMC PASER onsite training as verified through the Center for Technology & Training (CTT) records.
- 3) Rated a portion of their road network during TAMC collection for the same number of years trained (not including 2012). This will be verified by a signed letter from the individual stating their rating experience.
- 4) Attend the 2012 TAMC PASER onsite training portion of the workshop as well as the examination administration portion of the workshop.

#### Certification Exam

- 1) The written certification exam will be administered at the onsite sessions of TAMC PASER training to eligible candidates.
- 2) Candidates must pass the written certification exam during the onsite training sessions. The passing score is 80% correct or will be adjusted using the normal distribution (bell curve) of the scores depending on the difficulty of the exam questions at the discretion of CTT staff.
- 3) Candidates who do not pass the certification exam will be able to attend another onsite PASER session during the same year and retake the exam as space and administration allows. Individuals may repeat examination sessions as many times in one year as space and administration allows.

- 4) The TAMC will hold exam results and exam questions as documents that are not open to the public without a freedom of information act request to prohibit development of files of exam questions that can be used to memorize facts rather than learning concepts.

#### Certification Benefits and Responsibilities

- 1) Certified raters are required to attend onsite TAMC PASER training every other year; i.e. a two year cycle to recertify by taking the certification exam. For example:
  - a. 2012: Candidate is required to attend the 2012 TAMC PASER onsite training portion of the workshop as well as the exam administration portion. If the candidate passes the certification exam he/she is certified.
  - b. 2013: The certified individual is not required to attend the 2013 TAMC PASER onsite training portion of the workshop or the exam administration portion. Certified individuals must attend an organizational webinar.
  - c. 2014: Recertification - the certified individual is required to attend the 2014 TAMC PASER onsite training portion of the workshop as well as the exam administration portion to take the exam for recertification.

As data is collected and QA/QC verifies that quality data is being produced, the TAMC may consider decreasing the required training certification frequency to once every three years for certified individuals.

- 2) Certified individuals are required to attend an organizational webinar for updates to business rules and changes to the data collection process. This webinar is required to keep certified raters informed of new guidance in the program and provides raters with an opportunity to interact with TAMC members.

#### *Other Requirements*

- 1) All other individuals are required to attend onsite training every year until they meet the *Certification Eligibility Requirements* and have passed the *Certification Exam*.
- 2) The original TAMC training attendance policy remains the same for non-certified individuals:
  - a. Anyone who intends to participate in the TAMC PASER condition data collection during 2012 on either the federal aid or non federal aid system, and expects to be reimbursed by the TAMC for their effort, must attend the 2012 PASER Classroom Training Session.

- b. New raters, or others that did not actively rate in 2010 or 2011, must also attend the 2012 PASER Webinar Training on distress identification.
  - c. Note - New raters need to attend the PASER Webinar prior to attending the Classroom Training.
- 3) RPO and MPO coordinators are required to attend onsite training events every year regardless of their experience or certification. RPO and MPO representatives are critical to the success of TAMC PASER data collection, so it is important for them to continue to promote and support the program by attending on site events.