Materials Acceptance Process Seminar
October 30 and December 11
8:30 AM - 3:30 PM ET

Overview
Federal and state requirements stipulate that you must follow the Michigan Department of Transportation (MDOT) Materials Acceptance Process on projects that involve federal or state funding—even on county and city projects. Did you know that failure to follow these acceptance procedures can delay payment to the contractor?

Why attend?
This seminar will teach Materials Acceptance requirements and documentation procedures so you can avoid surprises at the end of your projects. It is intended for local agencies, consultants, contractors, subcontractors, or anyone responsible for quality assurance of construction items on contracts let by MDOT.

Instructors
Jerry Anderson works as a Construction Technician at Wightman & Associates, Inc. He is retired from MDOT where he served as the Materials Supervisor in the MDOT Materials Section.

Bob Sheap is the President of RNS Consulting. He is retired from MDOT where he served as a computer unit supervisor in the Local Services Division. While at MDOT he also served on the FieldManager® software development team.


Registration
The cost to attend this seminar is $215, which includes a Materials Source Guide, a CD of additional resources, continental breakfast, lunch, and break refreshments. To register, contact the Center for Technology & Training (CTT) at ctt@mtu.edu or (906) 487-2102.

Cancellations up to 3 days prior to the seminar will receive a full refund. Cancellations after the deadline will not be refunded. Substitutions will be accepted.

Agenda
- Registration/Continental breakfast (8:00-8:30)
- Overview of Materials Acceptance
- Definitions of terms
- Material source list
- Material Source Guide
- Associating materials to work items
- Basis of acceptance (with materials)
  - Tested material
  - Approved manufacturers/suppliers
  - Test data certification materials
  - General certification
  - Tested stock
  - Qualified products
  - Visual inspection of materials
- FieldManager® material acceptance, posting, and inquiries
- Q/A and hands-on exercises

Locations
Wednesday, October 30
Wightman & Associates, Inc.
2303 Pipestone Rd.
Benton Harbor, MI 49022

Wednesday, December 11
Delta County Road Commission
3000 32nd Ave. North
Escanaba, MI 49829